

Combined Booking Confirmation and Joining Instruction

NAME: _____ SLOT NUMBER: _____
COURSE: **Basic H2S Training (BH2S)**
DATE: _____
TIME: **0800 to 1200**
DURATION: **0.5 Day**

ENTRY REQUIREMENTS:

Please submit below mentioned entry requirement/s upon enrollment to avoid delay in releasing of certificate.

- Medical Certificate/Waiver

PHYSICAL AND STRESSFUL DEMANDS OF THE COURSE:

- Summary details of the type of physical activities the delegate/ candidate will be asked to:
 - Don and operate (including checks) an emergency breathing apparatus (EBA) with a mask within 30 seconds
 - Don and operate (including checks) an EBA with a hood within 30 seconds
 - Connect to/ Disconnect from a pressurized cascade breathing system with an activated EBA
- The delegate/ candidate must be physically and mentally capable of performing the above-mentioned physical activities.
- Prior to participating in practical exercises, delegate/ candidate must:
 - possess a valid, current offshore medical certificate, or
 - possess an operator-approved medical certificate, or
 - undergo medical screening by completing an appropriate medical screening form
- The responsibility of declaring any current or pre-existing medical conditions that could have adverse effects to the individual's state of health while undertaking the training and/or assessment activities lies with the delegate/ candidate and/ or company sponsoring the delegate.
- Where doubt exists regarding the medical fitness of a delegate/ candidate, the OPITO-approved Centre should seek the advice of a medical officer.

JOINING INSTRUCTIONS FOR YOUR CREW:

Participant must be at the **S&L Lobby, 1500 Roxas Blvd., Ermita, Manila** before **6:00 am** on the date stated for the transportation service going to Cavite. Or you may go directly to our training site at **Barangay Bunga, Tanza, Cavite**.

THINGS TO BRING:

1. **TWO (2) VALID GOVERNMENT-ISSUED IDs** (e.g. SSS, Driver's Lic., PRC ID, Passport, etc.)
2. Pen, notebook
3. Please wear T-shirt and long pants (**NOTE: Sleeveless shirts, shorts and slippers are not allowed during the conduct of the course**).

NOTE: PLEASE BRING ONLY THE THINGS SPECIFIED ABOVE.

OTHER REMINDERS:

1. **Make-up Compliance Order (MUCO) form is valid within three (3) months after the date of issuance.**
2. Trainees are NOT allowed to leave the training site premises within the duration of the course without CTSI's approval.
3. Alcoholic drinks/prohibited drugs are NOT allowed inside the training site. **Delegates/Trainees under the influence of alcohol/prohibited drugs will not be allowed to take the course. If already inside CTSI premises, the violating delegates/trainees will be asked to leave the class. MUCO policy shall be applied.**
4. Bringing expensive jewelries and/or large amount of money is strongly discouraged.
5. **For delegates/trainees attending classes in MANILA site: Cell phones/Tablets must be turned off when inside the classroom.**
6. **For delegates/trainees attending classes in CAVITE sites: Electronic gadgets (i.e., cellphones, tablets, netbooks, laptops) are NOT ALLOWED inside the classroom. When going out of your room: (a) leave electronic gadgets and other valuable belongings inside your designated locker, (b) no electronic gadget must be left charging and (c) make sure the locker is locked. CTSI will not be held responsible for any loss or damaged personal valuable item/s.**
7. Trainee's visitors are NOT allowed at the training site.
8. Trainees are expected to conduct themselves accordingly.
9. Please note that certain aspects of the course are physical in nature and contain potentially stressful elements.
10. Please be advised that the transportation service back to Manila is available at 5PM. Should you decide not to avail of the transportation service, kindly fill out the GATE PASS and WAIVER forms and have them signed by an AUTHORIZED CTSI Personnel. Give the SIGNED Gate Pass and Waiver forms to the guard before leaving the premises of the Training Site.
11. For course-specific OPITO briefing video (e.g. BOSIET DVD), please visit: <http://www.opito.com/content/opito-on-youtube>.

NOTE: YOUR RESERVATION AND THIS CONFIRMATION BIND YOU TO THE TERMS AND CONDITIONS FOR THE PROVISION OF TRAINING TO YOUR CREW AND UNDERTAKE TO PAY IN FULL ALL TRAINING FEES AT THE CURRENT RATE STIPULATED BY CTSI.

Please be informed that all booking transactions and sent e-mails are entertained from 7:00am–5:00pm, Mondays–Fridays. Transactions made after the cut-off time (5:00pm) shall be processed the following day.